

**GOVERNMENT OF INDIA
MINISTRY OF HUMAN RESOURCE DEVELOPMENT
DEPARTMENT OF SCHOOL EDUCATION & LITERACY
NLM.3 Section**

Proposals from Non-governmental Organisation for setting up State Resource Centres

Ministry of Human Resource Development, Department of School Education and Literacy invites applications in prescribed format (annexure) from non-governmental organizations viz., Registered Voluntary Societies, Public Trusts and Non-profit making Companies in existence for three or more years for setting up State Resource Centres (B Category) one each in Assam, Gujarat, Jharkhand, Karnataka and Orissa. The State Resource Centre (SRC) will be provided an annual recurring grant of Rs. 70.00 lakhs for programme expenditure, emoluments and office expenditure in the ratio of 45:45:10, respectively under the Scheme of Support to Voluntary Agencies for Adult Education and Skill Development. The Scheme shall be in operation till 31-03-2012 unless decided otherwise by the Government of India. The grant of financial assistance will be subject to the guidelines of the scheme and instructions issued by the Government of India from time to time. National Literacy Mission Authority retains the right to decide location of SRC in the State set criteria and procedure for screening/shortlisting of application and reject any application, withdraw the proposal to set up the State Resource Centre or change the guidelines at any time without any notice in this regard.

2. State Resource Centres are mandated to provide academic and technical resource support to adult and continuing education through development and production of material and training modules. In addition State Resource Centres would be required to conduct motivational and environmental building action research and evaluation, monitoring and such other activities as may be assigned by the National Literacy Mission Authority (NLMA). Details of the Scheme of Support to Voluntary Agencies for Adult Education and Skill Development could be obtained from the website of the Ministry at www.nlm.nic.in.

3. Application completed in all respects may be sent to the Under Secretary (NLM-3), National Literacy Mission Authority, Ministry of Human Resource Development, Department of School Education and Literacy, Room No. 403'C' Wing, Fourth Floor, Shastri Bhawan, New Delhi-110001 in the prescribed format within one month from the date of publication of the advertisement by Registered Post/Speed Post (not by hand or courier). A copy of the proposal may also be sent to Education Secretary dealing with Adult Education of the concerned state government for onward transmission to this Ministry with the comments of the State Government on the proposal including capability & credential of the Non-government Organisation (NGO). Those who have submitted their proposals earlier are required to submit a fresh proposal in response of the Advertisement.

APPLICATION FORM

1. Name of the Voluntary Agency
.....
 2. Post Address of the Voluntary Agency
.....
 - 2.1 District and State/U.T. where situated
Pin.....
 3. Contact Person: (name)
 - 3.1 Telephone(O) (R)-----
Mobile
Fax No. Telex..... Gram
.....
E. Mail.
 4. Nature of Voluntary Agency
 - (i) Public Trust
 - (ii) Association
 - (iii) Non Profit Organisation
 - (iv) Others
 5. i) Registration Number
ii) Year of Registration
 6. Whether All India Organisation Yes or No
If yes, please furnish information as per guidelines
 7. (a) Does the organization have any previous experience in adult literacy work?
(b) If yes, was any grant sanctioned from Government of India?
(c) If yes, give details as shown below:
- | Sanction No. and Date | Area of Operation
i. Block
ii. No. of Panchayat
iii. No. of Villages/ Programmes | No. of Adult Education Centre, if based programme | Period of Implementation | Whether accounts sent or not |
|-----------------------|---|---|--------------------------|------------------------------|
| | | | | |
8. Whether the office of the organization is located in own building or rented building? Please indicate the accommodation available.
 9. If the headquarters of the voluntary agency is far away from the proposed project area, complete address of the place where the sub-office or branch office will be located in the proposed project area.
 10. Please attach detailed project proposal indicating all relevant details for setting up State Resource Centre in state separately.
 11. List of documents to be attached:
 - (a) Attested copy of Registration Certificate
 - (b) Copy of Memorandum of Association

- (c) Copy of Articles of Association
 - (d) List of members of Governing Body with address and occupation (latest)
 - (e) Audited account for the last three years namely receipt & payment Account and Income & Expenditure Account.
 - (f) Copy of latest Balance Sheet
 - (g) Copy of latest Annual Report
 - (h) Proceedings of Board of Management/Executive Committee during the preceding year.
12. Brief History of the Agency, list objective and activities
 13. Brief summary of the activities taken up and the results achieved during previous year.
 14. Additional papers/information, if any.

CERTIFICATE

Certified that information furnished is correct to the best of my knowledge.

**Signature of the Authorised Signatory
Of the Voluntary Agency**

Place

Date